



ADDENDUM #4

RFP-2022-DEHS-01-STATE State Disbursement Unit (SDU) Services

On April 8, 2021, the New Hampshire Department of Health and Human Services published a Request for State Disbursement Unit (SDU) Services, soliciting proposals for the provision of State Disbursement Unit (SDU) and Electronic Funds Transfer Services (EFT) that include:

- The management and administration of child support billing to payors;
- The management and administration of child support billing to employers;
- The posting of child support payments received;
- The disbursement of Bureau of Child Support Services (BCSS) authorized monies to child support payees;
- The imaging and transmission of all payment information to the Department;
- Associated banking services and check writing; and
- All related services.

The Department is publishing this addendum to:

1. Delete and replace Section 6, Proposal Process, Subsection 6.1, Contact Information – Sole Point of Contact, Paragraph 6.1.1 to read:

6.1.1 The sole point of contact, the Contract Specialist, relative to the proposal process for this RFP, from the RFP issue date until the selection of a Proposer, and approval of the resulting contract by the Governor and Executive Council is:

State of New Hampshire
Department of Health and Human Services
Stacy Williams
Bureau of Contracts & Procurements
129 Pleasant Street
Concord, NH 03301
Email: Stacy.Williams@dhhs.nh.gov
Phone: 603-271-9561